

Great Hinton Parish Council

www.greathinton.org.uk **greathinton@gmail.com**

Chair: Chloe Saunders **Parish Clerk: Tekla Hicks**

Membership: Councillors C. Saunders (chair), M. Winterburn (vice-chair), A Keith, S. Mehse, A. Kwasnicki.

You are duly summoned to attend Great Hinton Parish Council General Meeting on **Thursday 10th July 2025 at 7.00pm** to transact the following business at the location of the Great Hinton Memorial Hall, Great Hinton, Wiltshire.

Tekla Hicks

Mrs. Tekla Hicks, Parish Clerk & Responsible Financial Officer
2nd July 2025

AGENDA

25-26/22 Recording and filming of the meetings

The chair will ask all those present if any member of the public is intending to record or film the meeting.

25-26/23. Apologies

To receive and consider apologies for those unable to attend.

25-26/24. Declarations of Interest

To receive any declarations of interest for items on the agenda under the parish council's Code of Conduct issued in accordance with the Localism Act 2011.

25-26/25. Minutes of the previous meeting

(i) **To approve** as a correct record the minutes of the parish council meeting held on 8th May 2025.

25-26/26. Reports

- (i) **To note** any announcements by the chair.
- (ii) **To receive** an update from the Wiltshire Councillor A. Griffin.
- (iii) **To receive** clerk's report.
- (iv) **To receive and note** up to date external meetings schedule.

25-26/27. Public Participation

- (i) **To enable** members of the public to address the council regarding any item on the agenda*.
- (ii) **To receive** any issues raised by members of the public in advance of the meeting.

25-26/28. Planning Matters to discuss:

- (i) **To receive** an update on the planning schedule.
 - (a) Wiltshire Council update on New Barn Farm restoration.
- (ii) **To note and discuss** any other planning applications received before the meeting.

25-26/29. Maintenance to include items as below:

- (i) **To discuss and agree** parish steward schedule – consideration of jobs for next visits.
- (ii) **To formally ratify** approval already given via email for continuing agreement that the parish steward uses Mr. Verschoyle's garden refuse bin for depositing grass clippings and charge the parish council £75 per year for this service.

25-26/30. Highways & Speeding

- (i) **To note/discuss:-**
 - (a) Priorities for the next financial year due to increased funding.
 - (b) Increased requested percentage by the LHFIC by parish councils.

25-26/31. Defibrillator

To discuss new defibrillator options.

25-26/32. Finance

(i) Payments for Approval:

- (a) Clerk's Salary June, July and August.
- (b) Clerk's PAYE paid via Direct Debit.
- (c) Clerk's expenses.
- (d) Mr. Verschoyle green bin payment - £75.00

(ii) To ratify invoices already paid prior to meeting:

- (a) Community First Insurance - £194.69.

(iii) To approve invoices/requests for payment received after the preparation of the agenda.

(iv) Monthly Management Accounts

Members to receive the monthly financial report and bank reconciliations. See attached papers.
A non-signatory member to sign the bank reconciliation and bank statements.

25-26/33. Memorial Hall

To discuss request for upgrading chairs in the hall.

25-26/34. Website/Emails

To discuss and agree new website and email hosting options.

25-26/35. Governance

To discuss implications of government's plans to amend legislation to allow remote and hybrid attendance at council meetings (wifi and video recording).

25-26/36. Correspondence previously sent to note:

- (i) Wiltshire Council update.
- (ii) Wiltshire Community Air Network briefing note 25-05.
- (iii) NALC Chief Executive's Bulletin 19.06.2025.
- (iv) Request for volunteers for Trowbridge Area Community Link Scheme.
- (v) Trowbridge Neighbourhood Policing Team newsletter.

25-26/37. Agenda Items for next meeting

To discuss or request matters for the next meeting.

25-26/38. Confirmation of date of next meeting: Tuesday 2nd September 2025 at 7.30pm

For supporting documents, please see here:



* Great Hinton Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if council so wishes, items may be added to a future agenda for consideration.